

C O N S T I T U T I O N

CANADIAN ICELANDIC HORSE FEDERATION

AMENDED JUNE 17, 2007

CANADIAN ICELANDIC HORSE FEDERATION

**AFFILIATED APRIL 16, 1983
INCORPORATED MAY 11, 1982**

AMENDMENTS

Articles 8 & 17	January 2, 1996
Articles 4 and 17 Sec. 4	May 10, 2000
Article 8	February 5, 2002
Article 3, 17 and 18	June 17, 2007

CANADIAN ICELANDIC HORSE FEDERATION

CONSTITUTION

1. NAME

The name of the Federation is the Canadian Icelandic Horse Federation.

2. OBJECTS

The Federation shall have for its objective the encouragement, development and regulation of the Icelandic horse in Canada.

- Sec. 1: To keep a record of breeding and registration of Icelandic horses under the Canadian National Live Stock Records system.
- Sec. 2: To promote the awareness and secure the integrity of the purebred Icelandic horse.
- Sec. 3: To promote, encourage and assist in livestock exhibitions and fairs, and offer, grant and contribute prizes in cash or otherwise for such purposes which shall be limited to registered Icelandic horses.

3. MEMBERSHIP

Sec. 1: There shall be six classes of members:

- (a) Honorary Members - the Board of Directors of the Federation may appoint Honorary Members, who shall neither be entitled to hold office nor vote.
- (b) Life Members - Life members are those individuals who previously paid a one-time membership fee. Life memberships are no longer offered as a membership option. Each life membership previously granted is entitled to one vote per life member.
- (c) Annual Members - shall be those individuals who have attained the age of 18 years as of January 1st of the current year, partnerships or companies who pay the prescribed membership fee.
- (d) Family Members - shall be those individuals who pay the prescribed membership fee. Family members under 18 years of age shall neither be entitled to hold office nor vote.
- (e) Junior Members - shall be those individuals who have not attained the age of 18 years as of January 1st of the current year and who pay the prescribed membership fee, but shall neither be entitled to hold office nor vote.
- (f) Non-Resident Members - shall be those individuals who are normally resident outside of Canada and have paid the prescribed membership fee. Such members shall neither be entitled to hold office nor vote.

- Sec. 2: Application for membership shall be in writing and each applicant on becoming a member shall agree to be bound by the Constitution and amendments thereto and all rules of the Federation, but the Federation shall have power to reject any application for membership. Application for partnership or company membership shall specify the person authorized to vote, act, or sign for the partnership or company.
- Sec. 3: A member in good standing is a member who has complied with the regulations as hereinafter set forth and who is not in arrears of membership or other fees or dues or suspended.
- Sec. 4: The financial liability of the member to the Federation shall be limited to the amount due from him in respect to his membership and registration fees.
- Sec. 5: Provided he is not in arrears for membership or other fees or dues, a member may resign from the Federation by giving notice in writing to the Secretary and there will be no refunding of fees or dues.
- Sec. 6: No member shall be entitled to any of the rights and privileges of the Federation during any year until his annual fee for that year is paid. On March 31st in each year all members who paid for the preceding year, but who have not paid for the then current year, shall be removed from the membership roll.
- Sec. 7: No applicant shall be entitled to vote until his application for membership has been accepted. No member shall hold office or be entitled to vote or to give notice to amend this Constitution if, at the time, he is in arrears of any fees or dues.
- Sec. 8: The Board of Directors shall have the power to suspend or expel any member who fails to observe any rule or regulation set forth in this Constitution or whose conduct is, in the opinion of the Board, prejudicial to the interests of the Federation. A member so suspended or expelled, after the expiration of sixty (60) days may apply for reinstatement. If the Board of Directors refuses to reinstate a person suspended or expelled from membership, such person shall have the right to apply for reinstatement at the next General Meeting. An affirmative vote of two-thirds of the members voting is required for reinstatement.
- Sec. 9: The membership year of the Federation shall correspond with the calendar year.

4. VOTING & ELECTIONS

Each Life Member and Annual Member is entitled to one vote at the Annual or General Meeting. Proxy forms and authorized voting forms, specifying the items to be voted on, will be provided with the Notice of Meeting. Only mail or faxed ballots on the authorized forms will be accepted for items listed on the voting form. Proxy votes will be accepted for other business.

5. OFFICES

The Head Office of the Federation shall be at such place as the Board of Directors may determine. The office for the registration of pedigrees shall be at the office of the Canadian National Live Stock Records in the City of Ottawa under the supervision of the Records Committee of the Canadian National Live Stock Record Board.

6. FISCAL YEAR

The fiscal year of the Federation shall correspond with the calendar year.

7. OFFICERS

- Sec. 1: Directors - the affairs of the Federation shall be managed by a Board of Directors, eight in number, each of whom shall be a member of the Federation and who shall be elected at the Annual General Meeting, except as hereinafter specified. Nominations shall be in writing and signed by the Nominator, two Seconders, and the Nominee, all of whom shall be members of the Federation and not of the immediate family of the Nominee. No two (2) Directors may be elected from any one immediate family in any Province. Nominations must be in the hands of the Secretary no later than thirty (30) days prior to the meeting.
- Sec. 2: The term of office for a Director shall be two (2) years. To provide continuity on the Board, four Directors shall be elected for a term of two years in 1983 and every two years thereafter. Four Directors shall be elected for a term of one year in 1983 and every two years thereafter.
- Sec. 3: The Board shall have the power to fill any vacancies which may occur among their number, officers or committees, provided however that any Director so appointed shall hold office only until the end of the term but shall then be eligible for re-election. The Board of Directors may delegate any of their powers to the Executive Committee.
- Sec. 4:
- (a) A President shall be elected annually from among their number of the Board of Directors at their first meeting immediately following the Annual General Meeting. He shall hold office for one (1) year or until his successor is elected and shall be eligible for re-election. The duties of the President shall be to preside at all meetings of the Federation and the Board of Directors and the Executive Committee and to exercise a general supervision over the affairs of the Federation. The President shall be a member of all committees. The office of President shall, whenever possible, alternate between Eastern Canada and Western Canada.
 - (b) The Vice-President shall be elected in a similar manner and at the same time as the President. He shall hold office for a similar term. In case the President is unable to act on account of illness or absence, the Vice-President shall perform all of the duties of the President. The Vice-President shall be from Western Canada or Eastern Canada, whichever is not represented by the President.
 - (c) The Board of Directors shall appoint a Secretary and a Treasurer or a Secretary/Treasurer, who shall act under the control and with the approval of the Board of Directors. The duties of the Secretary shall be to attend all meetings of the Federation and of the Board of Directors and of the Executive Committee, and to keep exact minutes of the proceedings at same, and to do such other things as may be delegated to him by the Constitution, the Board of Directors or the Executive Committee. The Treasurer shall deposit all monies received by him into a Chartered Bank account to the credit of this Federation and shall pay out again by cheque only, countersigned by the President or his delegate. He shall be bonded in such amount as required by the Board of Directors. He shall keep proper books of account and shall furnish statements in detail of the affairs of the Federation and other matters as directed by the Board of Directors or the Executive Committee.

- (d) The Board of Directors may appoint an Executive Director to manage the day to day affairs of the Federation at the direction of, and under the supervision of, the Board and/or the Executive Committee.

- Sec. 5: Executive Committee - the Directors, at their first meeting immediately following each Annual General Meeting shall elect three (3) of their number to act on the Executive Committee who, together with the President and Vice-President shall constitute the Executive Committee, which in the absence of the Board, shall act for the Board of Directors. The Executive Committee shall have the power to amend this Constitution only to conform to the legal requirements for incorporation as an Association under the Livestock Pedigree Act.
- Sec. 6: Special Committees - the Board of Directors may appoint Special Committees from their number, or from the other members of the Federation. The action of any Special Committee is subject to the approval of the Board of Directors.
- Sec. 7: Auditor - the Federation at each Annual General Meeting shall appoint an Auditor. His duties shall be to examine the books of account of the Federation and vouchers for all payments and to certify the usual statements of receipts and expenditures, assets and liabilities, for the year for presentation to the next Annual General Meeting.
- Sec. 8: Representatives - the Board of Directors shall appoint Representatives to other organizations.
- Sec. 9: Corporate Seal - the seal as stamped in the margin hereof shall be the Corporate Seal of the Federation.

8. MEETINGS

- Sec. 1 The Annual General Meeting of the Federation shall be held at such time and place designated by the Executive Committee and whenever practicable shall alternate between Eastern Canada and Western Canada. Other General Meetings may be held at a time and place fixed by the Board of Directors. Alternatively, the Board may choose to hold an Annual General Meeting by telephone conference call at multiple sites. At each telephone conference site where more than one person is attending, a site leader must be selected who will report the names of persons present at the site and be responsible for announcing speakers and vote totals. Each telephone conference site with more than one person present, must be equipped with a speaker phone and fax machine. The telephone conference call will be arranged in advance by the Federation. All costs incurred with respect to the telephone conference call including long distance charges and the fee charged by the telephone company for providing the conference service are the responsibility of the person(s) in attendance at the respective telephone conference site(s). A notice at least thirty (30) days in advance shall be mailed to each member to his last known address, and to the Minister for Agriculture for Canada and Agri-food Canada.
- Sec. 2: Notice of meetings of the Board of Directors, other than the one immediately following the Annual General Meeting, shall be mailed, postage prepaid, to each Director at least twenty-one (21) days before the date of meeting to his last known post office address appearing on the books of the Federation, or by telegraph at least ten (10) days before the date of meeting.
- Sec. 3. Notice of meeting of the Executive Committee shall be given to each member thereof at least ten (10) days before the date of meeting.

- Sec. 4: A meeting of the Board of Directors or of the Executive Committee may be held on shorter notice, or without written notice, provided all Directors or Committee members have given their consent to the meeting being held. This consent shall be entered in the Minutes.
- Sec. 5: Meetings of the Board of Directors and/or the Executive Committee may be held in person or by conference telephone call. Alternatively the Board or Committee members may be canvassed by mail by the President and/or the Secretary.
- Sec. 6: For the transaction of the business of the Federation at an Annual or other General Meetings of the Federation, a quorum shall be fifteen (15). At a meeting of the Board of Directors a quorum shall be one (1) more than fifty percent (50%) of the Board. At a meeting of the Executive Committee, a quorum shall be three (3).
- Sec. 7: At the written request of fifteen (15) members, the Secretary shall call a special General Meeting of the Federation. This meeting shall have the same status as if it had been called in a regular way by the Board of Directors but such meeting shall have no power to amend the Constitution.
- Sec. 8: A copy of the Minutes of all meetings of the Board of Directors and of the Executive Committee shall be mailed within twenty-one (21) days following such meetings to each Director.

9. AUDIT AND ANNUAL REPORTS

The Board of Directors at each Annual General Meeting shall submit a complete report of its acts and of the affairs of the Federation. It shall present a detailed statement duly audited of the receipts and expenditures of the preceding year and of the assets and liabilities of the Federation. A copy of the Annual Report, a list of the officers of the Federation and a list of the Federation's representative(s) to the Canadian National Live Stock Record Board shall be mailed to each member in good standing; to the Minister for Agriculture for Canada and to the Director, Canadian National Live Stock Records.

10. DISTRIBUTION OF CONSTITUTION

The Federation shall supply a copy of the Constitution to all members in good standing in the year in which they become a member.

11. AMENDMENTS

The Constitution may be amended at any General Meeting of the Federation with the exception of a meeting called under Article VIII, Sec. 7, of this Constitution by the affirmative vote of two-thirds of the members voting. Notice of all proposed amendments shall be in the hands of the Secretary at least sixty (60) days in advance of a General Meeting. The proposed amendments shall be included in the Notice of Meeting otherwise the meeting shall have no power to deal with them. No amendment shall be valid until approved by the Minister of Agriculture for Canada and filed at the Department of Agriculture for Canada.

12. FEES

Fees shall be established by the Board of Directors and ratified at the next Annual General Meeting. Membership fees shall be due January 1st of each year.

13. REGISTRATIONS

Sec. 1: **Registration of Pedigrees**

- (a) A register shall be kept at the office of the Canadian National Live Stock Records. This register shall be known as the Canadian Icelandic Horse Federation Stud Book, hereinafter referred to as the Stud Book, and shall be published by the Canadian National Live Stock Records at such time as decided by the Board of Directors.
- (b) There shall be furnished by the Canadian National Live Stock Records for all living animals registered, a certificate of registration on the form adopted by the Canadian National Live Stock Record Committee. The pedigree shall be in such form as decided on by the Board of Directors.
- (c) Any persons suspended or expelled from membership shall not be allowed the privilege of recording pedigrees in the record of the Federation.
- (d) Any person prohibited from recording pedigrees by any other organization incorporated under the Livestock Pedigree Act shall not be allowed to record pedigrees in the Stud Book.
- (e) The Record Committee of the Canadian National Live Stock Record Board or the Board of Directors of the Canadian Icelandic Horse Foundation of Canada shall have power, for any cause which in the opinion of the Committee seems proper, to refuse applications for registration or transfer from any person whether a member or not. Any such action taken by the Record Committee under this provision shall be immediately reported to this Federation.

14. REGISTRATION OF NAMES

With the approval of the Board of Directors, a breeder may register for his exclusive use a name to be used as a prefix or suffix in naming his animals. A particular name will be allowed to only one person or partnership, and in registering such names, priority in use and in application for registration shall be considered. Names shall not contain more than thirty (30) letter spaces or characters including numeral affix. In the event of a change in the name of a partnership or company, or if any party is taken into partnership, the name may be transferred upon application to the Canadian National Live Stock Records or the registered owner or his authorized representative. Likewise the transfer may be made from a deceased owner to his heir.

A registered affix may be transferred to another person or persons on application of the person in whose name it is registered. After the expiration of five (5) years a registered affix will be forfeited if it has not been used in registering an animal.

15. PRIVATE BREEDING RECORDS

There shall be kept by each breeder a private record which shall contain full particulars of his breeding operations. This record shall at all times be open to the inspection of officials of this Federation, officials of the Department of Agriculture for Canada and officials of the Canadian National Live Stock Records.

16. SUSPENSIONS

Sec. 1: Suspended Member

A suspended member is a member who has been suspended by the Board of Directors or who automatically suspends himself because he has not conformed to the rules and regulations of this Federation, or who, as a member, has been placed on probation by the Records Committee of the Canadian National Live Stock Records.

Sec. 2: Suspended Registration

A suspended registration is a registration of pedigree or transfer that has been placed under suspension by the Board of Directors or by the Canadian National Live Stock Records on account of some irregularity. This suspension is to remain in force until it has been lifted by a resolution of the Directors of this Federation.

17. RULES OF ELIGIBILITY

Sec. 1: All purebred horses holding registration papers issued by the Government of Iceland and registries throughout the world that are recognized by the Government of Iceland will be accepted for registration into the Canadian Icelandic Horse Federation Stud Book.

Sec. 2: Animals recorded in the Canadian Pony Society Stud Book and animals the sires and dams of which are recorded in the Canadian Pony Society Stud Book will be accepted for registration into the Canadian Icelandic Horse Federation Stud Book.

Sec. 3: Applications for registration of animals from countries other than Canada must be filled in in ink or typewritten, signed by the importer, show date of importation and be accompanied by certificates of registration showing that they were registered in the record of the country from which they come, in the name of the Canadian importer, and if an animal is in foal in order to register the produce, a certificate must be furnished, signed by the owner of the service sire and certified by the stud book authorities in which he is registered. In the case of animals imported directly from Iceland, this certification may either be in the form of a certificate of mating signed by the appropriate authority or an endorsement to that effect on the mare's registration certificate.

Sec. 4: Starting in 2000 all foals must be DNA tested to ensure the veracity of parentage. This will mean that all breeding stallions and mares, that foal, will also have to be DNA tested using "The DNA Genotype Test" by Maxxam Equitest Inc. or equivalent by approval of the Board of Directors.

Sec. 5: Parentage can be challenged by protest with a deposit of \$250.00 paid to the Federation. The Federation will reimburse the cost. If the protester is incorrect the \$250.00 stays with the Federation. Less the cost reimbursed to the breeder. If the protester is correct the breeder pays the cost of the blood typing and the protester is refunded the \$250.00.

Sec. 6: If a mare was exposed to two different stallions within 60 days, the foal needs to be blood typed.

Sec. 7: Application for registration of all animals born in Canada except those imported in utero, must be made on forms supplied by the Canadian National Live Stock Records. All blank spaces must be

filled in in ink or typewritten and the form must be signed by the owner of the animal at the time of birth, by the breeder of the animal and by the owner of the sire at the time the dam was served. The dam must be registered in the Stud Book in the name of the owner signing and the sire must be registered in the Stud Book in the name of the owner certifying the service.

- Sec. 8: (a) The owner of every registered Icelandic stallion shall sign a letter of intent to conform with the spirit of Article 2, Section 2 and to secure the integrity of the purebred Icelandic horse by not permitting his/her stallion to be bred to other than purebred Icelandic mares. The stallion owner must ascertain the mare's purebred Icelandic status by seeing the mare's registration papers.
- Sec. 9: (a) Every registered stallion owner must report all registered Icelandic mares bred to his or her stallion during the year to the Canadian National Live Stock Records at Ottawa. The report must be filed before December 31st of the year of service.
- (b) The stallion owner must give a service report, using the short form, to the owner of each registered Icelandic mare bred.
- (c) When a bred mare is sold, a stallion service report using the short form, must be given to the purchaser at the time of sale.
- (d) Foals will not be registered unless the stallion service report is on file at the Canadian National Live Stock Records, Ottawa, without the approval of the Board of Directors.
- Sec. 10: The Board of Directors shall set forth a practical and effective system of identification.

18. APPLICATION FOR REGISTRATION

- Sec. 1: Application for registration shall be made within one year of foaling or the date of importation. Later application may be approved by the Board of Directors upon payment of the prescribed fee.
- Sec. 2: Twin animals must be registered at the same time providing both are living. If one is dead, it must be so stated and the sex of the dead animal given.
- Sec. 3: The breeder of an animal is the owner or lessee of the dam at the time she was served. The first owner is the owner of the dam at the time the animal was born.

19. TRANSFER AND DUPLICATE CERTIFICATES

- Sec. 1: In the case of the sale of a registered animal, the seller must furnish the certificate of registration in the Stud Book showing the purchaser's ownership. Refusal to do so on any pretext whatsoever except under written contract shall be grounds for his expulsion, if a member, from the Federation.
- Sec. 2: Applications for registration of change of ownership must be made on forms supplied by the Canadian National Live Stock Records and must give date of sale and date of delivery and in the case of a female, if bred, service certificate must be completed. Change of ownership will be endorsed by the Canadian National Live Stock Records on the back of the original certificate of registration which must be forwarded to the Canadian National Live Stock Records with the application for transfer.

- Sec. 3: In case a male or female is leased or loaned for breeding purposes, the form of lease supplied by the Canadian National Live Stock Records must be filled in and signed by the lessee and forwarded, together with the certificate of registration, to the Canadian National Live Stock Records to be placed on record. The lessee will in all cases be considered the breeder of the progeny of leased or loaned females.
- Sec. 4: A duplicate certificate may be issued if the registered owner or his authorized agent files a statutory declaration on a form supplied by the Canadian National Live Stock Records, showing in a satisfactory manner that the original is lost, destroyed or unobtainable.

20. NON-MEMBERS

Any person not a member of this Federation registering and transferring animals on the records of the Federation, shall be subject to the same rules and regulations as a member, except as otherwise specifically provided for.

21.

Wherever the context permits in the Constitution, the singular shall include the plural, and the masculine the feminine and the neuter.