

C O N S T I T U T I O N

CANADIAN SPORT HORSE ASSOCIATION

As Amended to November 14, 2002

CANADIAN SPORT HORSE ASSOCIATION
Approved June 14, 1933
Incorporated June 14, 1933
Affiliated July 24, 1950

A M E N D M E N T S

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|--|-------------------|
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| Article 21 | April 1, 1977 |
| Article 2 | May 5, 1978 |
| Article 6 | June 25, 1979 |
| Article 6 | June 20, 1980 |
| Articles 21 & 2 | May 12, 1981 |
| Articles 3, 6, 15, 21, 23 & 25 | April 25, 1983 |
| Articles 1 & 21 | May 26, 1987 |
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| Article 3 | October 17, 1991 |
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| Articles 7, 8, 10, 12 and 21 | August 18, 1997 |
| Articles 17 and 19 | May 19, 1999 |
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| Delete Sections 10.3 & 10.4 | November 14, 2002 |

CANADIAN SPORT HORSE ASSOCIATION

CONSTITUTION

Article 1. NAME, OBJECTS, HEAD OFFICE & CORPORATE SEAL

1.1 NAME

The Association shall be the "CANADIAN SPORT HORSE ASSOCIATION".

1.2 OBJECTS

The Association shall have for its object the encouragement, development and regulation of the breeding of Sport Horses in Canada.

- A. By keeping a record of the breeding and origin of Sport Horses and by collecting, preserving and publishing data and documents relating to same.
- B. By establishing standards of breeding and by carrying out a system of identification and recordation under the Canadian Livestock Records Corporation.
- C. By adopting means from time to time to protect and assist breeders engaged in propagation and breeding of pure bred Sport Horses in compliance with the Animal Pedigree Act or any regulation made thereunder.
- D. By maintaining an efficient inspection of same and to prevent, detect and punish fraud.
- E. By compiling statistics of the industry and furnishing official and authentic information in regard thereto.
- F. And for these purposes to have power to make all needful contracts and agreements, and to make, alter and repeal regulations subject to the provisions hereinafter set forth.

1.3 HEAD OFFICE

The head office of the Association shall be at such place as the Board of Directors may determine and the office of the Canadian Livestock Records Corporation, under the supervision of the Board of Directors of the Canadian National Live Stock Records Corporation.

1.4 CORPORATE SEAL

The seal as stamped in the margin hereof, shall be the corporate seal of this Association.

Article 2 MEMBERSHIP CLASSIFICATION

2.1 There shall be six classes of members:-

- 2.1 a. HONORARY MEMBERS:--The Association may appoint honorary life members at a general meeting of the Board of Directors at which the Board has named the proposed member or members and recommended that such appointment be made, but such honorary member shall take no part in the management of the Association's affairs, their position shall be purely honorary. Honorary members shall consist of persons who have made extraordinary contributions to the developments of the Canadian Sport Horse Association.
- 2.1 b. LIFE MEMBERS:--Life members shall be those individuals who have paid a life membership fee to the Canadian Sport Horse Association.
- 2.1 c. ANNUAL MEMBERS:--Annual members shall be those individuals, partnerships, or companies incorporated under Federal or Provincial charter, resident in Canada who pay the prescribed annual membership fee, due the first day of January each year. An Annual Member may vote at membership meetings, either in person or through an authorized representative, except in the case of a constitutional amendment in which case to vote the member must be present or have filed a proxy with the Secretary as provided in Article 14. An Annual Member, in good standing, shall be eligible to hold office and serve as a member of a committee of the Association.
- 2.1 d. NON-RESIDENT MEMBERSHIP:--Non-Resident Members shall be those individuals, partnerships or companies resident outside of Canada, who have become Annual Members on the approval of the Board. Non-resident members are entitled to all the rights and privileges granted Annual Members in section 2.1c of this constitution.
- 2.1 e. ASSOCIATE MEMBER:--Associate Members shall be those who pay a fee on an annual basis which would entitle them to receive pertinent information and newsletters from the Association but who would not be granted any voting privileges or be entitled to receive services such as identification of horses in stud books, transfers, etc. at the Annual Members rate. Associate Members would be entitled to participate as members of committees of the Association and at CSHA horse shows throughout the year.
- 2.1 f. YOUTH MEMBER:--Youth Members shall be those individuals who have not reached their eighteenth (18) birthday before January 1st of the year for which membership applies. The Youth program shall be governed and implemented by the Youth Committee. Youth members shall be non-voting members and shall not be entitled to hold elected office in the CSHA.

Article 3 CONDITIONS OF MEMBERSHIP

3.1 Application for annual membership shall be in the form prescribed by the Board of Directors and accompanied by the payment of all applicable dues and each applicant on becoming a member shall agree to be bound by the constitution and amendments thereto and all rules of the Association, but the Association shall have power to reject any application for membership.

3.1b Application for partnership or incorporated company membership shall specify the person authorized to vote, act or sign for the partnership or company. A member of a partnership or company other than the person mentioned in the application may be authorized by the partnership or company to act or vote at any meeting of the Association.

3.2 All members, other than honorary members, in good standing shall as a matter of contract and except as hereinafter provided enjoy the same rights and privileges and be subject to the same liabilities as the original incorporators of this Association. No member who is in arrears of membership or other fees or dues shall enjoy such rights and privileges.

3.3 A member in good standing is a member who has complied with the regulations as hereinafter set forth and who is not in arrears of membership or other fees or dues or suspended.

3.4 The financial liability of the member to the Association shall be limited to the amount due from him in respect to his membership and fees.

3.5 A member may, provided he is not in arrears for membership or other fees or dues, at any time resign from membership in the Association by giving the Registrar, Canadian Livestock Records Corporation notice in writing of his intention so to do, but membership shall not terminate until the end of the then current membership year.

3.6 No member shall be entitled to any of the rights and privileges of the Association during any year until his annual fee for that year is paid. On March 31st in each year all members who paid for the preceding year but who have not paid for the then current year shall be removed from the membership roll. They may, however, elect to identify and transfer at non-members rate during this three months period. They may nevertheless again become members in the manner prescribed by this constitution.

3.7 No member shall hold office or be entitled to vote at a meeting or to give notice to amend this constitution if at the time in arrears of membership or other fees or dues and no applicant shall be entitled to vote until his application for membership has been accepted.

3.8 Each member will receive upon request a current copy of the Association's Constitution.

3.9 The Board of Directors shall have the power to suspend or expel any member who fails to observe any rule or regulation set forth in this constitution or whose conduct is in the opinion of the Board prejudicial to the interests of the Association. A member so suspended or expelled shall after the expiration of sixty days have the right to apply to the Board of Directors for reinstatement, and shall on application be reinstated at the next meeting of the Board, provided two thirds of the members of the Board present thereat vote in the affirmative. If the Board of Directors refuses to reinstate a person suspended or expelled from membership, such person shall have the right to apply for reinstatement by the next succeeding general meeting, but reinstatement by a general meeting shall be only by a vote of two-thirds of the members present thereat and voting.

A member who automatically suspends himself under any rule or regulation of this Association shall after the expiration of ten days have the right to apply to the Board of Directors for reinstatement and shall on application be reinstated at the next meeting of the Board, provided two-thirds of the members of the Board present thereat, vote in the affirmative. If the Board of Directors refuses to reinstate a person automatically suspended from membership, such person shall have the right to apply for reinstatement by the next succeeding general meeting, but reinstatement by a general meeting shall be only by a vote of two-thirds of the members present thereat and voting.

3.10 Any person expelled from membership by any other association incorporated under the Animal Pedigree Act shall not be eligible for membership in this Association and if he is a member at the time of such expulsion, his membership shall thereupon forthwith terminate automatically.

3.11 The membership year of the Association shall correspond with the calendar year.

3.12 In case membership fees to the Association are received by the Treasurer of this Association, they shall deposit, or cause to be deposited, all monies received in a chartered bank to the credit of the association.

Article 4. NON-MEMBERS

4.1 Any person not a member of this Association identifying and transferring horses on the records of the Association shall be subject to the same rules and regulations as a member except as otherwise specifically provided for.

Article 5. COMPOSITION OF BOARD OF DIRECTORS

5.1 The National Board of Directors shall consist of fifteen (15) directors from whose numbers shall be elected one (1) president, one (1) vice-president, one (1) secretary/treasurer. The fifteen (15) National Directors shall be apportioned as follows: six (6) Ontario directors, three (3) British Columbia directors; two (2) Alberta directors; one (1) Quebec director, one (1) Nova Scotia director, one (1) Prairie director at large; and one (1) Maritime director at large. Any newly formed chapter may apply to the Board of Directors for recognition and representation on the National Board of Directors.

5.2 The Board of Directors may delegate any of their powers to the Executive Committee. The Board shall have the power to appoint Honorary Directors who shall have no voting privileges. They shall hold office during the pleasure of the Board.

5.3 HONORARY PRESIDENT:--The Board of Directors may appoint honorary presidents who shall have no voting privileges. They shall hold office during the pleasure of the Board.

5.4 PRESIDENT:--The President shall be elected annually from among their number by the Board of Directors at their first meeting after the annual general meeting. He shall hold office for one year or until his successor is elected and shall be eligible for re-election. The duties of the President shall be to preside at all meetings of the Association and the Board of Directors and of the Executive Committee, to exercise a general supervision over the affairs of the Association and generally to do all matters, acts and things as are usually done by Presidents of similar organizations, and he shall be a member of all committees.

5.4 a PAST PRESIDENT:-To provide for continuity, an outgoing President may sit on the Board of Directors for a period of one year. He/she shall not have voting privileges and shall not be required to sit on any committee.

5.5 VICE-PRESIDENTS:--A Vice-President shall be elected in a like manner to and at the same time as the election of the President, hold office for a similar term, and in case the President is unable to act on account of illness or absence, perform all the duties of the President.

5.6 SECRETARY-TREASURER:--The Board of Directors shall from among their number, appoint a Secretary and a Treasurer, or a Secretary-Treasurer who shall act under the control and with the approval of the Board of Directors. The duties of the Secretary shall be to attend all meetings of the Association and the Board of Directors and of the Executive Committee and to keep exact minutes of the proceedings of same, and to do such other things as may be delegated to him by this constitution, the Board of Directors or the Executive Committee. The Treasurer shall deposit, or cause to be deposited, all monies received by him in a chartered bank, to the credit of this Association, and shall pay same out again by cheque only, countersigned by the President or other officer appointed for that purpose by the Executive Committee or forward the same to the Accountant, Canadian Livestock Records Corporation as hereinafter provided. He shall deposit for safekeeping all securities owned by this Association in a safety deposit vault as may be approved of by the Board of

Directors, and shall withdraw the same only in the presence of the President or other officer named by the Board of Directors. He shall be bonded in such amount as may be required from time to time by the Board of Directors. He shall keep proper books of account containing entries of all such matters or things as are usually entered in books of account, and shall furnish from time to time such statements in detail of the affairs of the Association or such other matters as may be directed by the Board of Directors or the Executive Committee.

Article 6. ELECTION AND RESPONSIBILITIES OF DIRECTORS

6.1 Directors will be nominated by mail and elected by using the official ballot form supplied by the Association. Ballot forms may be sent by mail to arrive at the prescribed address seven (7) days prior to the Annual General Meeting, or be delivered by hand to the Annual General Meeting.

6.2 The Directors will be elected for a three (3) year term with a rotation of one third of the number each year.

6.3 The Board shall have the power to fill any vacancies which may occur among their number, officers or committees, providing, however, that any director so appointed shall hold office only until the next annual meeting of the Association, but shall then be eligible for re-election. No director shall serve longer than nine (9) consecutive years at one time.

6.4 Directors shall be required to actively participate at all scheduled meetings. He/she must sit on at least one committee of the association and attend or contribute in writing, by fax or E-Mail, to a minimum of seventy-five (75%) of said committee's scheduled meetings. Pending a decision of the Board, failure to comply with the above may result in the initiation of dismissal.

Article 7 MEETINGS OF BOARD OF DIRECTORS

7.1 The Board shall hold a meeting immediately preceding and immediately following each Annual General Meeting of the membership, at the place where said meeting is held. The Board shall hold a semi-annual meeting between AGMs at such time and place as shall be determined by the Board at each AGM. The effort should be made to locate said meeting in different areas of Canada each year.

7.2 Notice of meetings of the Board of Directors other than the one immediately following the annual general meeting shall be mailed postage prepaid to each one of them ten days at least before the date of meeting to his last known post office address appearing on the books of the Association or by E-Mail at least seven days before the date of meeting.

7.3 Motions dealing with issues which go beyond a single provincial jurisdiction shall be recorded in the minutes and circulated to all Directors for a period of thirty (30) days prior to voting. All Directors may submit their view in writing and may vote in writing or by telephoning the National Office prior to the next Board Meeting.

7.4 A meeting of the Board of Directors may be held on shorter notice or without written notice providing all Directors have given their consent to the meeting being held. A minute of such consent shall be entered in the minutes.

7.5 For the transaction of the business of the CSHA at a Board of Directors meeting, a quorum shall be five (5).

Article 8 COMPOSITION AND ELECTION OF EXECUTIVE COMMITTEE

8.1 EXECUTIVE COMMITTEE:--The Directors shall at their first meeting after each annual general meeting elect by ballot three of their number to act on the Executive Committee who together with the President and Vice-President shall constitute the Executive Committee. Any nominations from absentee directors must be received at said meeting prior to voting. A copy of the minutes of each Executive meeting shall be forwarded to each Director and the Director, Canadian Livestock Records Corporation within ten days after a meeting.

Article 9 MEETINGS OF EXECUTIVE COMMITTEE

9.1 Notice of meetings of the Executive Committee shall be mailed or sent by E-Mail to each member thereof three days at least before the date of the meeting to his last known post office address appearing on the books of the Association.

9.2 Meetings of the Executive Committee may be held on shorter notice or without written notice providing all have given their consent to the meeting being held. A minute of such consent shall be entered in the minutes.

9.3 At a meeting of the Executive Committee a quorum shall be three.

9.4 A copy of the minutes of all meetings of the Executive Committee shall be mailed within ten days following such meeting, to each Director and to the Director, Canadian Livestock Records Corporation. Such minutes shall stand approved if no objection is raised within seven days by anyone who was in attendance at such meeting.

Article 10 STANDING COMMITTEE

10.1 The Standing Committees will be composed of members in good standing and shall assume such duties and work within the mission statements presented below. The mission statement being approved by the Executive Committee of the Canadian Sport Horse Association shall only be amended with the approval of the CSHA upon written request of the standing committee. Non-members shall be allowed to sit on a Standing Committee only if their presence allows the committee access to special skills or talents which members of the CSHA do not normally possess or if such individuals are paid employees of the CSHA.

10.2 The Chairperson of each committee will be an elected member of the CSHA Board of Directors and a member in good standing of the CSHA. The chairperson duties will consist of convening the committees for meetings, presiding at meetings, develop the financial needs of the committees, carrying the wishes of the committee to the Board in the form of written reports, briefs and recommendations. The Chairperson will also be responsible to the Board for ensuring that the committee works within the mission statement agreed upon, selecting additional members for the standing committee and appointing the vice chairperson and secretary.

10.3 The following committees shall activated as needed and ad hoc committees may be formed as needed at the discretion of the Board of Directors. Committees shall have chairpersons appointed from the elected members of the Board of Directors, who by any reasonable means, fill the remaining committee positions. Certain committees, whose membership make-up is predetermined, must follow that directive.

1. Youth
2. Stud Book

3. Constitution
4. Shows and Awards
5. Membership/Promotion/Sponsorship
6. AGM
7. Auction and Sales
8. Stallion testing and promotion
9. Education and History
10. Inspections
11. Publications
12. Ethics

10.4 Committee Descriptions:

10.4a **The Youth Committee** consisting of five (5) members shall develop and maintain a youth program which will work with other youth groups such as Pony Clubs and 4H to promote the breeding and development of the Canadian Sport Horse.

10.4b **The Stud Book Committee** shall consist of at least five (5) members appointed by the Board of Directors. The Stud Book Committee shall create and maintain the CSHA Stud Books as requested and required by the Board of Directors and/or the general membership.

10.4c **The Constitution Committee** shall consist of at least three (3) members who will review suggested constitutional amendments, circulate suggested amendments to the membership as this constitution demands and make recommendations to the general membership on constitutional amendments at the AGM.

10.4d **The Shows and Awards Committee** shall consist of the Show Committee Chairpersons of each provincial chapter and a chairperson selected by the Board. The Show and Awards Committee shall develop a national aware program, work directly with the Canadian Equestrian Federation to develop CSHA interest and serve as show organizer for any show deemed as a national activity.

10.4e **The Membership/Promotion/Sponsorship Committee** will consist of five (5) members who will work with other committees to develop sponsorship between all levels of the CSHA and interested parties. As part of these activities the committee will promote the CSHA and its members internationally, nationally, and locally with industries, both horse related and non-horse related in nature. This committee will also develop and actively conduct membership drives aimed at increasing the membership of the CSHA. This committee will develop funding from all sources, deal with the provincial, federal and local agencies and increase the profile of the CSHA.

10.4f **The AGM Committee** shall consist of three (3) members and shall organize and plan, in all respects, the AGM under the general direction and approval of the Board.

10.4g **The Auction and Sale Committee** shall consist of three (3) members and shall be responsible for the organization and execution of all auctions and sales held under the CSHA name. The committee shall be charged with making such functions both profitable and a credit to the CSHA.

10.4h **The Stallion Testing and Promotions Committee** shall consist of five (5) members and shall organize and conduct the stallion performance testing as required by the Constitution of the CSHA. Said committee shall also promote CSHA stallions in conjunction with the Membership/Promotion/Sponsorship Committee, the Publications committee and the Inspection Committee.

10.4i **The History and Education Committee** shall consist of three (3) members and shall develop historical records concerning the CSHA and present findings to the Membership/Promotion/Sponsorship Committee and Publications Committees. The History and Education Committee shall develop informational courses for members, run clinics of all lengths and develop education resources such as videos and films to be used to educate the horse industry and the CSHA members.

10.4j **The Inspection Committee** shall consist of a Chairperson to be senior Inspector from any one of the Provincial Chapters appointed by the Board; the remaining members shall include at least two (2) current Inspectors and two (2) members. All recommendations for inspection standard changes and new Inspectors must be brought to the National Board of Directors for approval.

10.4k **The Publication Committee** shall consist of the provincial newsletter committee's chairpersons, a chairperson appointed by the Board and two members from the general membership. The committee shall develop a national newsletter, work with all equine publications and newspapers and magazines with the objective of increasing the visibility of the CSHA. All articles, newsletters and press releases made by the CSHA will be approved and edited by members of this committee.

10.4l **The Ethics Committee** shall act as a review board to establish and operate an equitable investigative system. It shall investigate complaints of improper behavior by members, and report findings, with recommendations for action, if any, to the Executive Committee, investigate perceived incorrect procedures or conflicts of interests involving extant Committees, and report findings with recommendations for action, if any, to the affected Committee and the Executive, and investigate and recommend guidelines for correct procedures in areas not covered by any Committee. The committee shall work with other Committees and Projects to ensure the maintenance of a correct presentation of the Association to its' own members and the general public and report any transgression connected therewith to the Executive with recommendations for action.

10.5 Each of the standing committees shall produce a budget request for funding, a mission statement and make reports to regularly scheduled board meetings and AGMs. Any committee except the Executive Committee shall have power to add to its number.

Article 11 OTHER POSITIONS

11.1 EXECUTIVE DIRECTOR:--This office to be appointed by the Board - primary focus to be the efficient management of the office to provide an excellent level of service to the members; to make decisions about the daily operation of the Association; to facilitate the execution of individual C.S.H.A. programmes under the chairmanship of respective Board members; the publishing of the News Bulletin; and all other related activities to support, promote and improve member relations and communications.

11.2 REGISTRAR:--The Canadian National Live Stock Board of Directors shall assign to this Association a person to act as Registrar. The duties of other Registrar shall be similar to the duties of the Registrars in the employ of the Canadian Livestock Records Corporation.

11.3 AUDITOR:--The Association at each annual meeting shall appoint an Auditor or Auditors, and fix their remuneration. His duty shall be to examine the books of account of the Association, vouchers for all payments and certify the usual statements of receipts and expenditures and assets and liabilities for the year for presentation to the next annual general meeting.

Article 12 PROVINCIAL CHAPTERS/ASSOCIATIONS

12.1 A Provincial or State Chapter shall be granted recognition as such by the CSHA upon application by members of said province or state, in good standing, in numbers deemed sufficient by the National Board. A Provincial Constitution must also accompany such a request.

12.2 The activities of any such Provincial Chapter shall be confined solely to its own Provincial interest and shall not conflict in any way with the activities of this Association. Not more than one Provincial Chapter in each province shall be organized.

12.3 The treasurer/secretary of the National Board shall receive Financial Statements for prior fiscal year and Budget Requests for forthcoming fiscal year by January 31st of that year from each Provincial Chapter or group outlining funding needs, expenses and income. This information shall be used to determine funding for that year. After consultation with the National Board and the provincial chapter and presentation at the Annual General Meeting (AGM) funding will be designated to the provinces no later than thirty (30) days following the AGM. Any funds raised by any provincial chapter may be used by said chapter at its own discretion. Efforts shall be made to channel funds to areas of the country, not necessarily constituted chapters, which require extra support. Efforts shall be made by all level of the Canadian Sport Horse Association to be as self-supporting as possible.

Article 13 MEMBERSHIP MEETINGS

13.1 The annual general meeting of the Association shall be held at such time and place as decided upon by the Executive Committee of the Association. Other general meetings shall be held at the time and place fixed by the Board of Directors. A notice of at least thirty days in advance shall be given by post, indicating the time and place of meetings. This notice shall be given by a circular letter postage prepaid to each of the members at his last known post office address appearing on the books of the Association. In the event of the Association publishing an official organ a notice published therein shall be deemed to be sufficient. A copy of the notice calling an annual or general meeting shall be forwarded to the Minister of Agriculture for Canada and to the Director, Canadian Livestock Records Corporation in a like manner as to members of the Association.

13.2 For the transaction of the business of the Association at an annual or other general meeting a quorum shall be ten.

13.3 At the written request of twenty members the Secretary shall call a special general meeting of the Association which meeting shall have the same status as if it has been called in the regular way by the Board of Directors of this Association but such meeting shall have no power to amend this constitution.

Article 14 AMENDMENTS & ORDER OF BUSINESS

14.1 The Constitution may be amended at any general meeting of the Association, by the affirmative vote of two-thirds of the members present, or voting by proxy. Any such proxy shall be submitted to the secretary prior to the commencement of the meeting, shall not apply to the election of directors, and shall expire at the conclusion of the adjournment vote. No amendment shall be valid until approved by the Minister of Agriculture for Canada. Notice of all proposed amendments shall be given to the Secretary sixty days in advance of a general meeting and they shall be included in the notice calling such meeting otherwise they shall have no power to deal with same.

14.2 ORDER OF BUSINESS - The order of business at all annual and general meetings shall be as follows:

1. Identification of members.

2. Reading minutes of previous meeting.
3. Report of officers, directors and committees.
4. Correspondence.
5. Unfinished business.
6. If annual meeting, election of directors and other officers.
7. New business.
8. Adjournment.

The above order with the exception of "1" identification of members may be changed at the pleasure of the meeting assembled.

Article 15 AUDIT AND ANNUAL REPORT, FISCAL YEAR, EXPENSES, INCOME & PROPERTY

15.1 AUDIT AND ANNUAL REPORT

The Board of Directors at each annual general meeting shall submit a complete report of its acts and of the affairs of the Association; it shall present a detailed statement duly audited of the receipts and liabilities of the Association. A copy of this report, a list of the officers elected and the representatives to the Canadian Livestock Records Corporation Board, also general information on the affairs of the Association shall be sent to the Minister of Agriculture for Canada and to the General Manager, Canadian Livestock Records Corporation within twenty days after the AGM. A copy of the annual report shall be mailed to each member in good standing.

15.2 FISCAL YEAR

The fiscal year of the Association shall correspond with the calendar year.

15.3 EXPENSES, INCOME AND PROPERTY

15.3a The income and property of the Association from whatever source derived, shall be applied solely towards the promotion and furtherance of the objects of the Association and no part thereof shall be paid or transferred directly or indirectly by way of bonus or otherwise as profit or gain to members of the Association past, present or future, or to any person claiming through any member provided, however, that nothing herein contained shall prevent the bona fide payment of remuneration to any secretary, treasurer, registrar, officer, clerk or servant or other person or persons for services actually rendered the Association whether such are members of the Association or not, and the expenses of the directors or other officers incurred in doing the business of the Association.

15.3b The Association shall with other organizations comprising the Canadian Livestock Records Corporation pay to the Board of Directors of the Canadian Livestock Records Corporation a proportionate amount of the expense of conducting the Canadian Livestock Record office.

PART TWO: STUD BOOK STRUCTURE

Article 16 RECORDATION OF PEDIGREES

16.1 The following five (4) books of the Canadian Sport Horse Association shall be kept at the office of the Canadian Livestock Records Corporation. These Stud Books shall be know respectively as: 1) Foundation Stallion Book; 2) Appendix Mare Book; 3) Official Stud Book; 5) Main Stud Book. The aforementioned Stud

Books shall be published by the Canadian Livestock Records Corporation at such time as decided by the Board of Directors and in such form as the information on office duplicates of certificates of identification issued warrants.

16.2 There shall be furnished by the Canadian Livestock Records Corporation for all living animals identified a certificate of identification on the form adopted by the Canadian Livestock Corporation Board of Directors. The pedigree shall be in such form as decided on by the Board of Directors.

16.3 Any person suspended, expelled from membership shall not be allowed the privilege of recording pedigrees in the records of the Association "at member rates".

16.4 Any person prohibited from recording pedigrees by any other organization incorporated under the Animal Pedigree Act shall not be allowed to record pedigrees in the Canadian Sport Horse Stud Book "at member rates".

16.5 The Board of Directors of the Canadian Livestock Records Corporation Board shall have the power, for any cause which in the opinion of the committee seems proper, to refuse applications for inspection and identification or applications for transfer from any person whether a member or not. Any such action taken by the Board of Directors under this provision shall be immediately reported to this Association.

Article 17 INDIVIDUAL IDENTIFICATION

17.1 The Board of Directors shall make regulations for a practical and effective system of individual identification of all horses to be recorded. Four (4) colour photos (one front view, one near view, one off view, and one hind view) shall accompany all foal, stallion and unregistered mare applications for the purposes of individual identification. In the case of a registered mare being presented for inspection, the markings as described on the registration certificate shall be verified by an attending inspector.

17.2 For registration of foals born in 1999 as a result of an A.I. breeding, or the result of embryo transfer, all foals will be required to be parentage verified using DNA Genetic Marker Testing. The dam (in the case of embryo transfer foals, the donor mare) and sire of such a foal must also be DNA Genetic Marker Tested. Samples taken must make use of the Canadian Sport Horse - DNA Genetic Marker Testing form and the designated testing agency.

17.3 For registration of all foals born in 2000 and thereafter, all foals will be required to be parentage verified using DNA Genetic Marker Testing. The sire and dam of such foal must be DNA Genetic Marker Tested. Samples taken must make use of the Canadian Sport Horse - DNA Genetic Marker Testing form and the designated testing agency.

17.4 Commencing in 1999, all mares and stallions applying for breeding approval must be DNA Genetic Marker Tested before breeding approval is granted. Samples taken must make use of the Canadian Sport Horse - DNA Genetic Marker Testing form and the designated testing agency.

Article 18 STANDARDS FOR IDENTIFICATION IN STUD BOOKS

18.1 Standards for identification in CSHA Stud Books may, from time to time and as occasion may require, be made in a manner determined by the Board of Directors of this Association.

Article 19 RULES OF ENTRY

19.1 EXPLANATION: An inspected and approved animal (for the purpose of the Association) is one that has been inspected and approved by a person duly authorized by the Association to inspect and reject or approve animals for identification in the Canadian Sport Horse Association Stud book.

19.2 A certificate stating that a designated animal has been inspected and approved, signed by the secretary of the Association, shall be acceptable evidence that the animal in question has been inspected and approved.

19.3 Subject to any other regulatory requirements prepared by the Association, it shall accept foals for identification that are the result of an A.I. breeding, including the use of fresh and transported cooled or frozen semen, and the Association shall also accept foals for registration that are the result of embryo transfer, provided that the donor mare is a Canadian Sport Horse approved for breeding purposes, and has been acceptably identified as the donor dam of the embryo.

19.3a **ELIGIBILITY OF ANIMALS UNDER PREVIOUS RULES**: Rule A animals shall be considered the equivalent to F1 animals in the Foundation Stallion Book. F.S. mares and Rule B mares shall be considered the equivalent of those animals in the Appendix Mare Book. Rule C and D animals shall be considered equivalent to F1. Animals registered or identified under “other rules” shall be given the appropriate status based on their ancestry.

RULES OF ENTRY INTO THE FOUR (4) BOOKS OF THE CANADIAN SPORT HORSE ASSOCIATION (as outlined in section 15.1 of the constitution) SHALL BE AS FOLLOWS:

19.4 FOUNDATION STALLION BOOK: Will include any inspected and approved stallions, other than CSH, three (3) years of age and over, registered in a stud book recognized by the Association and Agriculture Canada. Approved stallions shall be numbered and prefixed by the letter “S” to indicate inclusion in said book.

19.5 APPENDIX MARE BOOK: Will include any inspected and approved mare, three years of age or over, shall be eligible for recordation as an “Appendix” mare. Certificates for Appendix mares shall be numbered and prefixed by the letter “A” to indicate inclusion in said book.

19.6 AUXILIARY STUD BOOK: The following animals shall be eligible for inclusion into the Auxiliary Stud Book and shall be numbered and prefixed where appropriate as indicated:

MALE AND FEMALE OFFSPRING OF:

- A) **APPENDIX MARES AND APPROVED AND LICENSED FOUNDATION STALLION. SUCH HORSES SHALL HAVE F1 STATUS. ALL SUCH FEMALE HORSES SHALL BE PREFIXED BY THE LETTERS “AA”. ALL “AA” FEMALES MUST BE INSPECTED NOT EARLIER THAN THREE (3) YEARS OF AGE AND APPROVED BEFORE BEING GRANTED BREEDING APPROVAL.**
- B) **AN APPENDIX MARE AND AN F1 OR HIGHER CSH STALLION. SUCH HORSES SHALL HAVE F1 STATUS. ALL FEMALE OFFSPRING OF APPENDIX MARES SHALL BE PREFIXED BY THE LETTERS “AA”, AND SHALL BE REQUIRED TO BE INSPECTED AND APPROVED BEFORE BEING GRANTED BREEDING APPROVAL.**
- C) **A FOUNDATION STALLION AND AN APPROVED F1 OR HIGHER (INCLUDING AA) CSH MARE. SUCH HORSES SHALL HAVE F1 STATUS.**

D) **ANY HORSE WITH F1, F2, F3 STATUS.** F1 BEING DEFINED AS AN A), B), AND C) OF SECTION 19.6 OF THIS CONSTITUTION. F2 BEING DEFINED AS THE OFFSPRING OF TWO F1 PARENTS, OR ONE F1 AND ONE F2, F3, F4. PARENT. F3 BEING DEFINED AS THE OFFSPRING OF TWO F2 PARENTS OR ONE F2 PARENT AND ONE F3, F4, F5 PARENT. (Generation status increases one higher than the status of the lowest parental generation. For example, an F1 stallion bred to an F4 mare will produce an F2 foal).

19.7 MAIN STUD BOOK: THE FOLLOWING HORSES ARE ELIGIBLE FOR IDENTIFICATION IN SAID BOOK:

A) ALL F4 OR HIGHER STATUS MALE AND FEMALE CANADIAN SPORT HORSES.

19.8 ALL MALE HORSES MUST BE INSPECTED AND APPROVED AT MINIMUM AGE OF THREE (3) BEFORE BEING GRANTED BREEDING APPROVAL.

19.10 Offspring of Phase I conformation approved Stallions conceived prior to such Stallions completing their Phase II performance criteria are eligible for identification provided they fulfill the criteria set out in Article 19 - Rules of Entry - of this Constitution.

19.11 When a special case arises as to the eligibility of any animals, the Board of Directors may authorize the identification, providing satisfactory proof is given.

19.12 Cancellation: Any stallion or mare may be subject to re-inspection if it appears that progeny do not meet required standards. Animal failing to pass re-inspection shall have their future CSHA breeding approval cancelled. Such cancellation shall not affect the eligibility of progeny conceived prior to date of cancellation.

Article 20 APPLICATION FOR IDENTIFICATION

20.1. All fees shall be paid to the Association and may be sent by postal note, post office money order, bank money order or cheque, and shall be deposited, or cause to be deposited, to the credit of the Association in a chartered bank.

20.2 Application for identification of animals registered in any other Stud Book recognized by this Association, must be accompanied by the official certificate which must show that the animal has been duly transferred to the applicant for identification. If a mare is in foal, in order to identify the produce, a certificate must show the date of service, name and number of the service sire and owner at the time of service.

20.3 Application for identification of animals must be made by the owner on forms supplied free by the Canadian Livestock Records Corporation. All blank spaces must be filled in, in ink, or typewritten, and the application must be signed by the owner at the time of birth, by the breeder and the owner of the service sire.

20.4 The Canadian Livestock Records Corporation shall supply the Secretary of this Association with a form for inspection purposes which shall contain all information shown on the application for identification. This form shall be certified by the inspector as to whether or not the animal passes inspection and returned to the Secretary who in turn shall forward it to the Canadian Livestock Records Corporation.

20.5 When an animal is a twin, it shall be so stated when applying for identification, and the sex given of the animal with which it is a twin. Should a twin be entered upon the record without such statement, no subsequent application for entry of animal twin with same shall be accepted.

20.6 The breeder of an animal is the owner or lessee of the dam at the time she was served. The first owner is the owner of the dam at the time the animal was born.

20.7 No two animals shall have the same name. Letters shall not be used as a prefix to a name. Names shall not contain more than thirty letter spaces or characters including numeral affix.

Article 21 INSPECTION

21.1 The Board of Directors from time to time and as occasion may require shall make regulations regarding the inspection of all horses to be identified. The manner in which inspection shall be carried out shall not be inconsistent with the provisions of this Constitution.

21.2 Any stallion which cannot achieve stallion status due to permanent lameness, but which exhibits exceptional conformation and/or pedigree, may be considered for conformation inspection as a basic premium stallion at the discretion of the Board of Directors.

21.3 The Board of Directors, in consultation with the Chairperson of the Inspections Committee, shall appoint Inspectors, and shall appoint an Inspections Secretary wherever deemed necessary, who shall arrange, control and supervise the work of Inspections.

21.4 Inspection fees shall be collected by the National Secretary, or by an Inspections Secretary appointed for that purpose by the National Board of Directors, and deposited into the National bank account.

21.5 Inspectors are to submit their fees and expenses to the National Secretary or to the Inspection Secretary and such expenses are to be paid within a reasonable time of the inspection. Inspection monies, complete with summary statement and copies of submitted receipts to be submitted to the National Office within thirty (30) days of the inspection.

Article 22 TRANSFERS AND DUPLICATE CERTIFICATES

22.1 In the case of the sale of an animal, the seller must furnish a certificate of identification in the Canadian Sport Horse Stud Book showing the purchaser's ownership. Refusal to do so on any pretext whatever shall be grounds for his expulsion, if a member, from the Association; if not a member, further applications for identification or transfer shall be at non-member rates.

22.2 Applications for transfer of ownership must be made on forms supplied by the Canadian Livestock Records Corporation, and must give date of sale and date of delivery and in the case of a female if bred, service certificate must be completed. Transfer of ownership will be endorsed by the CLRC following submission of the original certificate, the application for transfer and the appropriate fees.

22.3 In case a male or female is leased or loaned for breeding purposes the form of lease supplied by the Canadian Livestock Records Corporation must be filled in and signed by the lessor and forwarded to the Canadian Livestock Records Corporation to be placed on record. The lessee will in all cases be considered the breeder of the progeny of leased or loaned females.

22.4 A duplicate certificate may be issued if the registered owner or his authorized agent files a statutory declaration on a form supplied by the Canadian Livestock Records Corporation, showing in a satisfactory manner that the original is lost, destroyed or unobtainable.

Article 23 NAME OF ANIMALS

23.1 An application for identification of animals must designate a name which upon identification shall become the name of the animal. The designated name must not be the same as the name of any animal previously registered or identified in the Canadian Sport Horse Stud Book nor so similar thereto as to result in possible confusion. The Registrar shall be the judge of similarity and probability of confusion and an applicant (before final registration) may alter the designated name to avoid similarity

Article 24 PRIVATE BREEDING RECORDS

24.1 There shall be kept by each breeder a private record which shall contain full particulars of his breeding operations. This record shall at all times be open to the inspection of officials of this Association, officials of the Department of Agriculture for Canada and officials of the Canadian Livestock Records Corporation.

Article 25 REGISTRATION OF NAMES

25.1 STABLE NAMES - A breeder may register for his exclusive use a name to be used as a prefix in naming his animals. A particular name will be allowed to one person or partnership only and in registering such names, priority in use and application for registration shall be considered. Letters shall not be used as a prefix to a name. Names shall not contain more than thirty letter spaces or characters, including numeral affix. In the event of a change in the name of a partnership or company or if any party is taken into partnership, the name may be transferred upon application to the Canadian Livestock Records Corporation of the registered owner or his authorized representative. Likewise, transfer may be made from a deceased owner to his heir. A REGISTERED NAME may be transferred to another person or persons on the application of the person or persons in whose names it is registered. After the expiration of five (5) years, the registered name will be forfeited if it has not been used in identifying an animal by the registered owner.

Article 26. SUSPENSION--DEFINITIONS

26.1 SUSPENDED MEMBER:--A suspended member is a member who has been suspended by the Board of Directors or who automatically suspends himself because he has not conformed to the rules and regulations of this Association, or who as a member has been placed on probation by the Board of Directors of the Canadian Livestock Records Corporation.

26.2 SUSPENDED REGISTRATION:--A suspended identification is an identification of pedigree or transfer that has been placed under suspension by the Board of Directors or by the Canadian Livestock Records Corporation on account of some irregularity; such suspension to remain until same has been lifted by a resolution of the Directors of this Association.

ARTICLE 27. PENALTIES

27.1 Any member who violates any rule or regulation of the Association automatically suspends himself from making further identification or transfer.

27.2 Identification or transfer of ownership of an animal is made on the understanding that the particulars given on the application are correct. If it is subsequently discovered that the particulars given were incorrect or fraudulent, the identification or transfer shall be suspended by the Canadian Livestock Records Corporation and cancelled by this Association. Pedigrees recorded incorrectly may be cancelled and re-recorded by the owner

or by the Canadian Livestock Records Corporation at the expense of the original applicant for registration or transfer, but it is understood that neither this Association nor the Canadian Livestock Records Corporation shall be held responsible for any loss or damage that may be sustained through suspension, cancellation or correction of any identification or transfer. The Canadian Sport Horse Association is incorporated under the Animal Pedigree Act, and clauses contained in the Act apply to breeders and owners of Canadian Sport Horses.

Article 28 INTERPRETATION

Wherever the context permits in this constitution the singular shall include the plural and the masculine the feminine and the neuter.

Article 29 THE BOOK OF HALF-BRED RECORDATION

29.1 BOOK OF HALF-BRED RECORDATION: THE FOLLOWING ANIMALS SHALL BE ELIGIBLE FOR **RECORDATION** SAID BOOK:

A) HALF-BREDS: ANY OFFSPRING OF ONE RECORDED OR IDENTIFIED, CANADIAN SPORT HORSE PARENT, APPROVED FOR BREEDING, AND ONE NON-RECORDED OR IDENTIFIED PARENT WILL BE GIVEN RECOGNITION IN THIS BOOK. HALF-BRED FEMALES MAY BE PRESENTED FOR INSPECTION AND APPROVAL TO OBTAIN BREEDING STATUS AS STATED IN ARTICLE 19.5 (APPENDIX MARE BOOK). HALF-BRED MALES MAY ONLY BE PRESENTED FOR INSPECTION AND APPROVAL FOR BREEDING PURPOSES IF THEY FULFILL ALL CONDITIONS AS STATED IN 19.4 (FOUNDATION STALLION BOOK).

29.2 The Book of Half-Bred Recordation shall not be kept at Canadian Livestock Records Corporation but at an independent office of registry as selected by the Board of Directors.